

Kuehne Physics, Mathematics & Astronomy (PMA) Library Facility Use Policy University of Texas Libraries

Welcome to the Kuehne Physics, Mathematics & Astronomy (PMA) Library, a branch of the University of Texas Libraries.

We welcome researchers who are not affiliated with the University of Texas, however, our focus remains on the educational, research, and study needs of current University of Texas students, faculty, and staff.

This Facility Use Policy has been created to protect the rights and safety of PMA users and staff, and for preserving and protecting PMA materials, equipment, and facilities.

The PMA and its staff are expected to provide:

- Space for users that is clean, well-lit, and safe.
- Tools for users to find and use information quickly and efficiently.
- Service that is courteous, knowledgeable, and respectful.
- New services and changes to existing services, in support of our mission.
- Access, within specific guidelines, to the Libraries' collections, and to collections from other institutions.

PMA users are expected to:

- Refrain from disruptive behavior. Disruptive behavior includes, but is not limited to the following:
 - Assault or intimidation of staff or users through language or actions.
 - Any behavior that creates excessive noise or commotion.
 - Refusing to leave the library at closing time or during an evacuation.
 - Entering areas of the library marked "Staff Only".
 - Engaging in sexual harassment and/or overt sexual behavior.
 - Being under the influence of alcohol or illegal drugs, and selling, using, or possessing alcohol or illegal drugs.
 - Entering the library barefoot or without a shirt, or otherwise being attired in a manner that is disruptive to the environment.
 - Having offensive body odor or personal hygiene that unreasonably interferes with other patrons' ability to use the library and its facilities.
 - Using restrooms for bathing or shampooing, doing laundry, or changing clothes.

- Leaving packages, backpacks, luggage, or any other personal items unattended.
- Neglecting to provide proper supervision of children.
- Bringing pets or animals, other than [service animals](#), into the library.
- Using audible devices without headphones or with headphones set at a volume that disturbs others.
- Talking on cell phones, tablets, or laptops. Cell phones, tablets, and laptops should not be used for conversations within the PMA Library—calls should be taken in the RLM lobby.
- Filming or taking photographs in the library without prior authorization.
- Refrain from marking Libraries materials with pencil, ink, post-it notes, tape, paper clips, bending corners of pages (“dog ears”), or lying books open facedown.
- Refrain from ripping or cutting pages out of Libraries materials; scan or photocopy materials instead.
- Refrain from taking Libraries’ materials out of the library without first checking them out.
- Refrain from theft of or damage to furniture or equipment, to include writing on the table tops or graffiti of any sort.
- Refrain from using extension, adapter, or power cords in a way that poses a safety hazard for others (e.g. running cords across doorways or aisles).
- Refrain from using wheeled transportation in PMA, including but not limited to bicycles, scooters, hoverboards, and skateboards. Bicycles are not permitted in PMA at any time. Mobility devices, including wheelchairs and walkers, are permitted at all times.
- Refrain from using tobacco products ([Nonsmoking Policy](#)) including but not limited to cigarettes, cigars, chewing tobacco, vapes, and e-cigarettes.
- Consume food and drinks responsibly.
 - Non-alcoholic drinks in durable containers (no-spill and capped containers are encouraged) and food are allowed in public areas and study rooms.
 - Use care with greasy, sticky, or crumbly foods, and food that has a strong odor.
 - Please leave your study area clean for the next person.
 - Report spills or get cleaning supplies from the Front Desk.
 - It is not permitted to order food and ask that it be delivered to the PMA Library Front Desk. Food may be delivered to, and retrieved in the RLM lobby.

- Refrain from sleeping at computer workstations or while using in-house use Libraries materials; sleeping under other circumstances is highly discouraged due to vulnerability.
- Treat staff and other library users with courtesy and respect.
- Refrain from installing unauthorized software and/or altering computer equipment ([Libraries Computer and Network Use Policy](#); [Campus IT Policies](#)).
- Refrain from posting signs, distributing literature, gathering signatures, soliciting contributions, tabling, or conducting surveys inside PMA without prior Libraries authorization.
- Without prior Libraries authorization, non-UT organizations and businesses are prohibited from using library spaces to conduct business or to recruit or solicit potential customers.
- Use group study space in accordance with the rules as follows:
 - Group study space cannot be reserved. The room is available on a first-come first-serve basis.
 - Priority is given to groups of two or more. An individual may be asked to relocate to a study carrel.
 - Groups must clean up after themselves.
 - Groups cannot “save” the room, and are not permitted to leave belongings unattended in the room.

Note: Anyone engaging in disruptive behavior may be denied further access to the Libraries.

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